

ALBERTA COLLEGE



EDMONTON - ALBERTA

1939 - 1940

CALENDAR

ALBERTA COLLEGE

1939-1940



PREPARATORY, MATRICULATION, COMMERCIAL
CORRESPONDENCE, MUSIC, EXPRESSION
DRAMATIC ART



ALBERTA COLLEGE

10041 - 101st Street

EDMONTON - ALBERTA

Board of Management

HONORARY MEMBERS, EX-OFFICIO

The Moderator of the General Council, United Church of Canada.
 The Secretary of Education, United Church of Canada.
 The President of the Alberta Conference, United Church of Canada
 The Pastor, McDougall Church, Edmonton.

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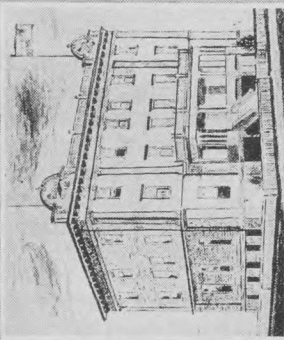
ALBERTA COLLEGE PIONEERS



H. C. H. TAYLOR
CHAIRMAN 1922-1923



REV. C. BUCHANAN, D.D.
HON. CHAIRMAN
FOUNDER, ALBERTA COLLEGE 1907-1918



ORIGINAL BUILDING ALBERTA COLLEGE



W. T. HENRY
CHAIRMAN FROM 1928



DR. R. H. SMITH
CHAIRMAN
1911-1918



A. E. CUSHING
CHARTER MEMBER



REV. J. H. RIDDELL, B.A., D.D.
FIRST PRINCIPAL 1907-1913



F. S. MCCALL, B.A., D.D.
1904-1913 PRINCIPAL FROM 1913 PRINCIPAL



P. E. BUTCHART
SECRETARY 1907-1913



GERALD
YOUNGS
FUND

Alberta College

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ALBERTA COLLEGE is situated in the City of Edmonton, on the north bank of the Saskatchewan River, overlooking its broad valley and the surrounding country. The site of the College, commanding as it does the finest natural view of the scenery of the valley, is one of the most favourable which could be chosen. It is so centrally located as to be easy of access from all parts of the city and it is sufficiently retired as to be undisturbed by the noise and hurry of the streets.

The early history of Alberta College is intimately and closely associated with the names McDougall, Buchanan and Riddell.

Alberta College originated in the mind of the intrepid pioneer missionary, Rev. George McDougall, who over seventy years ago had a vision of the possibilities of the development of Western Canada. Realizing the need of Christian education and the opportunity for service by the Church he bequeathed his homestead on the banks of the North Saskatchewan River where the College now stands to the Methodist Church for educational and missionary purposes.

In the year 1903 Rev. Dr. Buchanan, pastor of McDougall Church, called the members of his board together and suggested that the time had come to carry out the wishes of the old pioneer and his idea that, in this great new country where schools might be slow in coming and perhaps widely separated, there would be the opportunity of the Church to supply the needed educational advantages, and, at the same time, surround the students with Christian influences.

The following members of the Church Board met May 22nd, 1903: Dr. T. C. Buchanan, Messrs. H. C. Taylor, W. T. Henry, A. B. Cushing and P. E. Butchart, and passed the following resolution: "Having in mind the present and future educational requirements of Alberta particularly, and the more northerly territories as well, also knowing in some slight degree of the aims and wishes in this connection which fired the heart and mind of our late revered and loved missionary, the Rev. Geo. McDougall, which he so often expressed, and for the carrying out of which he had planned and worked thirty years ago in this place, have formed ourselves into a

"Education is the preparation for complete living."—HERBERT SPENCER.

committee to plan for the furtherance of the same. That this committee, with a full knowledge of the conditions existing, believe that the time has arrived for the opening up of a school or College, in Edmonton, to teach such branches as may be considered most needed for the present, with a view in the future growing into a College having a teaching staff such as may be required to teach a full Arts Course."

Dr. Buchanan was instructed to carry this resolution to the May District Meeting, where the following resolution was passed: "That the District Meeting respectfully memorialize the Annual Conference to render all possible assistance by counsel and influence to initiate such a movement as may result in the establishment in the town of Edmonton at as early a date as possible such an educational institution as the rapidly developing conditions of our church and country require."

The Manitoba and North-West Conference meeting in Winnipeg heartily endorsed the proposal of Dr. Buchanan, appointed a tentative Board and memorialized the General Conference Special Committee to grant the request. At a meeting of the General Conference special committee held later the prayer of the petitioners was granted unanimously on motion of Rev. John Potts, D.D., and Rev. W. C. Henderson, D.D.

After the organization of the College by Dr. Buchanan in 1903, Rev. Dr. J. H. Riddell, of Wesley College, Winnipeg, was appointed Principal. The College was most fortunate in securing his services and the future success of the new venture was largely determined by the excellent choice of the directors. Dr. Riddell's genius for organization and leadership was one of the deciding factors in the rapid and phenomenal development of educational work in Edmonton.

The first classes of Alberta College were held over the old Johnstone Walker store, Jasper Avenue (now the National Home Furnishers) and later the ground floor of the Masonic Hall, 102nd Street, was used. The first student to register was Mr. C. Ford, who came after Dr. Riddell waited a whole day for a student. The first teacher to join Dr. Riddell was the late Mr. C. E. Race, the first Registrar of the University of Alberta. The first year sixty-seven students were in attendance. The departments organized were academic, business and music. Provision was made whereby students could take the first two years of the Arts Course and complete their course at McGill University, Montreal.

The first Board was constituted in 1904 and had as its members: Revs. C. H. Huestis, Jno. McDougall, D.D., A. R.

"Difficulties are overcome by energy."



Aldridge, J. M. Harrison, T. C. Buchanan, Principal Riddell and Messrs. H. C. Taylor, W. T. Henry, A. T. Cushing, A. B. Cushing, C. W. Mathers, John A. McDougall, T. M. Turnbull, William Short, Thos. Bellamy, A. C. Rutherford, John Walters, C. T. Daykin, J. Houstin, J. F. Fowler, Dr. Rush, R. L. Gaetz, A. G. Harrison, W. H. Cushing, W. Galbraith, MD., John Dixon, A. F. Grady, W. Craig, John Somerville, W. H. Parsons, Senator Lougheed, Chief Justice Sifton, and P. E. Butchart. The same year the College was incorporated by an Act of the Territorial Legislature.

Hon. H. C. Taylor succeeded Dr. Buchanan as Chairman of the Board and remained chairman until 1913 when he was succeeded by Dr. H. R. Smith, who was chairman until his death in 1928. The present chairman, Mr. W. T. Henry, was his successor.

The first College building to be erected was the front of the main College building on 101st Street. October, 1904, found that new building crowded to overflowing. A new and large addition was made the following summer but this was still inadequate to meet the increasing demand. In the next two years McDougall Hall was built and the old log McDougall Church was fitted up to serve as a boys' dormitory. This building was later dubbed the "Shack" and as such has been known by the College students ever since.

In 1907 a Theological Department was added to the Academic, Commercial and Music work carried on from the first. Rev. A. D. Miller, D.D., now of St. Stephen's College, was the first Theological Professor to be associated with Dr. Riddell. These classes were carried on for two years in McDougall Hall. In 1910 the Board began the erection of a Theological College on the University Grounds. This College, the first building to be occupied on the University Campus for residence and lecture, was opened January 3rd, 1911, and the theological work was transferred to the new site.

In 1913 the work of the College was separated under two different Boards of Management. Rev. F. S. McCall, B.A., a graduate of the Theological College and of the University of Alberta, was appointed Principal of the work carried on in the original College building and Dr. Riddell was placed in charge of the Theological College, which position he held until 1917, when he became Principal of Wesley College, Winnipeg.

"Who seeks and will not take when once 'tis offered, shall never find it more."
—SHAKESPEARE.

In 1917 the two Colleges were amalgamated under a single board. This arrangement was continued until 1926 when Alberta College South and Robertson College united to form St. Stephen's College. The word "North" was dropped from Alberta College North and Alberta College retained the old charter and all secondary work is carried on at the original site.

In 1926 the Board of Alberta College entered upon a programme of extension to provide class-room and dormitory accommodation for the ever-increasing attendance. It was decided to erect the first unit of a college building which will ultimately cost \$300,000 and take the place of the present frame building.

The first sod on the new site was turned March 17th, 1926, by Rev. Dr. T. C. Buchanan, the founder of the College, assisted by Mrs. Woods, Mrs. Young and Mrs. Hardisty, daughters of the late Rev. George McDougall. The corner stone was laid May 22nd, 1926, by Rev. Principal J. M. Millar, D.D., first President of the Alberta Conference of the United Church of Canada, during the first session of the Alberta Conference of the United Church. The dedication and official opening of the new College took place September 29th. The dedicatory address was given by Rev. J. W. Graham, D.D., LL.D., General Secretary of Education, of the United Church of Canada.

The cosmopolitan nature of the student body may be shown from the record of birthplaces of those registered. During the past year twenty-five nationalities were represented in the student body of the College.

Students of foreign extraction who wish to learn the English language, or to acquire the fundamentals of a general education, will find in the classes for New Canadians an opportunity to secure careful instruction. The facilities for this kind of teaching cannot be excelled. Everything is done to make the course as thorough and practical as possible in the effort to assist the coming Canadians to a better grasp of English and an appreciation of the ideals of Canadian citizenship.

At the recent Conference of the United Church held in Edmonton the members went on record in endorsing the

"Success depends upon knowing how long it takes to succeed."

splendid work done by Alberta College and recommending the institution to all who wish to make use of the facilities provided in securing a thorough education under Christian influences.

Dr. F. Langford, Secretary of the Board of Christian Education, speaking of the work done by Alberta College and other secondary colleges of the Church, said: "The traditions of the schools, the attitude of teachers, the cultural atmosphere and achievements, as well as the opportunities for personal and intimate contacts, all contribute to the building up of character in a manner that can hardly be achieved in any other way, and certainly cannot be over-estimated in this day of secularization."

The thirty-fifth anniversary was held October 18th, 1938. Dr. J. H. Riddell the first Principal was present and delighted all with his reminiscences of early days. A campaign was launched to wipe out debts and proceed with the completion of the new College building as early as possible.

Alberta College enters upon its thirty-seventh year with every promise of continued success. During the past year over twelve hundred students received instruction. The average attendance for the past thirty-five years has been one thousand and thirty-five. In all, thirty-six thousand, two hundred and fifty students have registered at Alberta College in the past thirty-five years.

As in the past, the College will continue to endeavour to place the right emphasis on culture, scholarship and Christian character in preparing young men and women for leadership.

Our Church Schools have been called "Preservers of the finest intellectual tradition, bulwarks of good manners, fountains of personal inspiration, which maintain and continue all that is best in our civilization."

Tuition Fees and Rates

Registration Fee (to be paid by all students in residence taking work in the Academic, Commercial, Music and Expression Departments) \$2.00.

Students' Council Fees—Resident Students: Ten months, \$3.00; six months, \$2.00; three months, \$1.00.

Day Students: Fee for day students, 50 cents.

College Picture: All students registering for three or more months will be required to make a deposit of fifty cents for the College Group Picture.

Caution Money: All students in residence are required to deposit the sum of \$5.00 Caution Money, which amount is returned at the end of the College year, less charges for breakages and damages to property.

Chemistry Laboratory (fee to be paid by all students studying chemistry), \$3.00.

COURSE	Per Month	Three Months	Six Months	Ten Months
DAY CLASSES				
ACADEMIC	\$12.00	\$33.00	\$60.00	\$75.00
Club Rate \$70.00. A small fee will be charged academic students desiring commercial courses in addition to academic units.				
Preparatory, Teachers and Matriculation.				
Grades I-XII.				
COMMERCIAL	\$17.00	\$45.00	\$75.00	\$110.00
Bookkeeping, Shorthand, Secretarial.				

NIGHT CLASSES				
Academic	\$ 5.00	\$13.00	\$25.00	\$ 40.00
Grades I-VIII.				
Matriculation and High School, Grades IX-XII				
Rates Upon Application				
Commercial Dept.	\$ 5.00	\$13.00	\$25.00	\$ 40.00
Bookkeeping, Shorthand				
Junior Academic or Commercial, 10 weeks, \$10.00.				

CORRESPONDENCE
Commercial..... Rates Upon Application

COLLEGE RESIDENCE				
Board and Room	\$105.00	\$195.00	\$300.00	
Laundry (Personal)—\$2.50 a month extra.				

We find that the average time required to complete either the Bookkeeping or Shorthand Course for graduation is seven months, or ten months for the Secretarial or Combined Course. The rate for board, room and laundry and fees to students taking the six months' course is \$43.50 for the extra month. It is highly desirable that all Commercial Students receive the graduation diploma.

Commercial Students may take one or more Academic Units in day classes at no extra cost to the regular fee. This affords an opportunity of completing High School courses.

"An investment in Knowledge pays the best dividends."

—BENJAMIN FRANKLIN

All students completing any of the Commercial Courses and receiving the College diploma for graduation are given two weeks' free tuition in any Commercial Course.

With the cost of boarding supplies rising the College reserves the right to increase the charge for board at any time.

All laundry work above \$2.50 a month is charged extra.

The charge for a single room is \$2.00 per month in addition to rates quoted above, provided that the accommodation of the College permits.

No refund will be made for the regular Christmas or Easter vacation except to students paying the full monthly rate.

Rates and fees are due and payable strictly in advance. Fees once paid on a special three, six or ten months' contract, quoted above, will not be refunded except in cases of prolonged sickness, and at the Principal's discretion. Whenever a refund is made the student will be charged the full monthly rate for fees and \$37.50 a month board and room for each month or part of a month during which he or she was registered as a student.

Students leaving the College must have consent of parents or guardians and must give one month's notice.

In case of absence through sickness or other unavoidable cause the student will be allowed to make up lost time at the end of the course, provided the Principal or Registrar has been promptly notified of the cause of absence.

MUSIC DEPARTMENT RATES

The charge for music lessons varies from 75 cents to \$1.50 a lesson depending upon the instrument used and the teacher from whom taken.

Resident students desiring hire of pianoforte for practice are charged \$2.00 a month for one hour a day. Each additional hour will cost \$1.50 extra per month.

Music students in residence are recommended to take some Academic or Commercial subjects along with their musical studies. Reductions will be made to students combining courses.

Expression lessons, \$1.00 to \$2.00, comprising one and one-half hours' Physical and Vocal Expression, Reading Criticism and Theme Work.

GENERAL REGULATIONS

It is most desirable that students from a distance reside in the College. The College will not be responsible in any way for out-of-town students residing elsewhere.

The College reserves the right to refuse admission to any applicant without assigning reason for such refusal.

The College reserves the right to terminate at any time the attendance of any student whose influence is detrimental.

The use of tobacco is not permitted in the College buildings or on the College grounds.

The use of spirituous or malt liquor is absolutely prohibited. Students are not allowed to frequent beer-halls or questionable places of amusement.

Reports are sent out at stated intervals for each student, giving attendance, deportment and standing in the various studies. The value of these reports depends upon the attention devoted to their examination by parents and guardians. The co-operation of parents and guardians is requested in promoting the best interests of the student.

It is expected that all students will comply with the College rules and regulations.

"No man is born into this world whose work is not born with him."

—LOWELL

Residence for Young Girls and Ladies

RESIDENTIAL accommodation is provided for over sixty girls and young women in Alberta College. The College residence is centrally located and overlooks the Saskatchewan River.

Several teachers live in the College residence and contribute to make the home life of the students all that is desirable.

To preserve the moral tone of the College a certificate of moral character is requested from a clergyman or influential citizen of the community.

A course of advanced work along the lines of the C.G.I.T. Programme is carried out within the College.

The College strongly recommends all young women to take out student membership in the Edmonton Y.W.C.A., situated two blocks from the College. A special rate is available to resident students.

ROOMS

The rooms are large and well-ventilated, single beds being used throughout.

The students are responsible for keeping them in order and preventing damage to the rooms and furniture.

The College supplies all linen and bedding.

Students are expected to furnish their own curtains and wastepaper baskets. Each girl is asked to bring her own glass and spoon.

The rooms are under the supervision of a competent housekeeper. In case of illness the College endeavours to give the best care possible.

ABSENCES

As absence from the regular school duties interferes with the work of the student, no one will be allowed to make any visits except upon the written request from the parent or guardian to the Lady Dean.

It is expected that during such absence students will comply with the rules of the College.

OUTFIT

The student's outfit should be neat and simple. Elaborate or extreme styles are not in good taste.

"Truth is not given to meditate upon, but to translate into conduct."

The student's wardrobe should in all cases include a jacket or heavy sweater, rubbers, dressing-gown and bedroom slippers. Students taking Y.W.C.A. swimming classes will require bathing suit and cap and those taking gymnasium classes may obtain gymnasium outfit.

DOMESTIC ARRANGEMENTS

Parents and guardians of young ladies may be assured that, while the most strenuous efforts will be made to secure the development and strengthening of the mental powers and the formation of character, due attention will be given to the promotion of the best manners and habits of life. A series of talks on etiquette and deportment will be given during the term by members of the faculty. It is the aim to maintain a refined and healthful atmosphere in the ordering of everything connected with the management of the College.

CORRESPONDENCE, INVITATIONS, ETC.

Visitors from a student's home-town are requested to present letters of introduction from parents when making calls.

Parents are earnestly requested not to make engagements for their daughters which will interfere with the fulfilment of their school duties.

Parents are requested to send a visiting list so that students may be permitted to accept invitations from friends and to receive calls when approved by the Lady Dean.

ARRIVAL OF STUDENTS

Students are met at the trains when coming to the College and taken to trains when leaving, upon request. It is requested that the parent or guardian advise the Principal of the time of the arrival of the student in the city. It might be suggested that the student wear the College colors (blue and gold) on her first arrival to be recognized at the station.

Residence for Boys and Young Men

ALBERTA COLLEGE has made a specialty of the residence for young men. There is room for seventy students in the Main building and McDougall Hall, and all taking classes in the College have the right to residence. This accommodation is particularly advantageous to students coming from the country and who have to reside in the city.

It is the aim of the College to impose as few restrictions as possible, but to create an atmosphere of right thinking and right acting whereby good habits and principles will be developed and strengthened. Resident students are under the supervision of the Resident Dean and his Assistant, who, in the preservation of proper discipline, will have the co-operation of the other resident teachers and of the Students' Council. The superior educational advantages of College residence need not be emphasized. It is our experience that students coming from a distance, who do not go into residence, cannot successfully compete with those who enjoy the home life of the College. The regular study periods, the personal contact of the teachers and the association with other students taking the same work are advantages that cannot be over-estimated.

ROOMS

The rooms are large and well-ventilated, single beds being used throughout. The College supplies all linen and bedding. Students are responsible for the care of and any damage to rooms and furniture.

CITY Y.M.C.A. PRIVILEGES

The College strongly recommends all young men to take out student membership in the Edmonton Y.M.C.A. Physical classes are held there twice weekly and members may enjoy the privileges of the gymnasium and pool. A special rate is available to resident students.

STUDENTS' COUNCIL

A Students' Council, consisting of twelve members, is elected with true political procedure, as early in the fall and winter seasons as is practicable. The council, which is

"The secret of success in life is for a man to be ready for his opportunity when it comes."—DISRAELI.

composed of both young men and young women has charge of all student activities. Outdoor recreations, sports, entertainments and all matters that pertain to students only, come under its jurisdiction. It is the clearing house for the Literary, Athletic, Debating, College Y.M.C.A. and Y.W.C.A., and other social activities.

ATHLETIC FACILITIES

Alberta College encourages every student to take part in some branch of physical culture. In the winter months, hockey and skating are in full swing on the open-air rink. In the fall and spring terms football, baseball, softball, tennis, croquet and basketball are enjoyed.

The College recreation grounds for football and baseball are adjacent to the College and give ample space for these activities.

Religious Education

Since the organization of the College in 1903 it has always been the aim of the College authorities to create and maintain a religious atmosphere and to give the young people a vision of life and its responsibilities, that they will go out better fitted for Christian service and for the type of leadership so necessary in Western Canada.

The College has made religious instruction a recognized subject of the curriculum. The religious knowledge courses conform to the Youth Curriculum standards as outlined by the Religious Education Council of Canada, which organization recognizes successful work by presenting special certificates.

Using the method of group study and free discussion, the aim is to give each student an opportunity to discover, together with the others in the group, something of the secret of Christian living, thinking through its implications for the problems of everyday and for some important social and economic issues in our world.

Students are required to attend the Church service of the denomination to which they belong.

Academic Department

THE College year for Academic Classes constitutes ten months, extending from September 1st to June 30th, with a short vacation of about ten days at Christmas and a few days at Easter.

It is highly desirable that students enter at the beginning of the term and continue their work throughout the College year. The difference between success and failure is often determined by the start a student receives. However, one may enter at any period of the term and be assured of as careful attention and supervision as is possible.

The courses in this department can be studied advantageously by the following:

(a) Those whose early education has been neglected and who wish to go on with their training from where it was interrupted;

(b) Those who never had school advantages and who feel they are too old to begin in the Public Schools;

(c) Students who desire a broad foundation before taking the regular commercial courses to fit themselves for business life;

(d) Those preparing for Teachers' Certificates or Matriculation where individual attention on the part of teachers will overcome difficulties with weak subjects or insufficient ground work in the earlier grades;

(e) Students of foreign extraction who wish to learn the English language or to acquire the fundamentals of a general education will find in the classes for New Canadians an opportunity to secure careful instruction. Our facilities for this kind of teaching cannot be excelled. Everything is done to make the course as thorough and practical as possible in the effort to assist the coming Canadians to a better grasp of English and an appreciation of the ideals of Canadian citizenship.

I.—PUBLIC SCHOOL

1.—Elementary School, Grades I-VI (Including Primary and Junior)

The work varies according to the needs of the individual students. It is possible for students to cover two or more grades in one year. These classes are of special value to the backward student, or to those who have not had the advantages of a public school education in early life. All students will be advanced as rapidly as they can cover the work.

2.—Intermediate School, Grades VII, VIII, and IX.

The former Grade VIII examinations are now superseded by an annual Departmental Examination on which all

students will be required to write who have completed the programme of Grades VII, VIII, and IX.

The new Grade IX programme consists of English (including Reading, Literature, Grammar and Composition, and Spelling), General Mathematics (including Algebra, Geometry, and some Arithmetic), General Science, Social Studies (including Health and Physical Training). In addition to these, there will be three optional subjects to be selected from the following list: Art, Music, Dramatics, Oral French, Household Arts, Junior Business, Typing and General Shop.

A number of these options will be available in the Music and Commercial Departments of the College.

3.—High School, Grades X, XI and XII.

The new programme of studies for the High School was introduced by the Department of Education in 1937-38 and is now extended to Grade XII. The programme includes a few required subjects and many "electives." The electives are divided into four groups: Academic, Commercial, Technical and General.

The successful completion of a year's work in any of the subjects of the new Grade X or Grade XI Programme will entitle the student to as many credits as the number appearing in brackets after the name of that subject as it appears on the list. In one year the student should earn thirty-five credits, and in three years approximately 105 credits. Students who complete the three-year programme, earning 100 or more credits, will be granted the High School Diploma by the Department of Education. This Diploma will be the same for all students, no matter what subjects have been taken.

LIST OF SUBJECTS

GRADE X—First Year

The Grade X Course as revised for the year 1938-39 will consist of selections from the following subjects:

- (a) English 1 (5); Social Studies 1 (5); Health and Physical Education (3); Algebra 1 (5) or Geometry 1 (5); Physics 1 (5) or Chemistry 1 (5); French 1 (5) or Latin 1 (5) or German 1 (5); Bookkeeping 1 (5); Stenography 1 (5); Typewriting 1 (5).
- (b) Subjects chosen from the following list of Options to make up thirty-five periods per week: Dramatics 1 (4); Music 1 (4); Art 1 (4); General Science 1 (5); General Mathematics 1 (5); Biology 1 (5); Physical Geology 1 (3); Bookkeeping 1a (3); Stenography 1a (3); Typewriting 1a (3).

There is also a number of Technical Options which are not offered by the College.

"Faith is the star that gleams above."

GRADE XI—Second Year

I—Compulsory Subjects—Required of all students:

English 2 (5); Social Studies 2 (5).

II—Electives:

Group A—Academic:

(Not more than three subjects to be selected. Of those selected, not more than one may be the first unit of a language.)

Algebra 1 (5); Geometry 1 (5); Chemistry 1 (5); Physics 1 (5); Latin 2 (5); French 2 (5); German 2 (5).

Group B—Commercial:

Bookkeeping 2 (5); Typewriting 2 (5); Stenography 2 (5); Office Practice 1 (5).

(Not more than three subjects to be elected. Those elected may include not more than one of the following: Bookkeeping 1, Typewriting 1, Stenography.)

Group C—Technical—(Not offered by the College)

Group D—General:

Dramatics 2 (4); Music 2 (4); Art 2 (4); General Mathematics 2 (5); General Science 2 (5); General Shop 2 (4); Home Economics 2 (4); Commercial Law (3); Sociology and Psychology (3); Physical Education 2 (2); Vocations and Guidance (2).

Any two subjects from the list of General electives for the First Year may be chosen as Electives for the Second Year, provided they have not been taken during the First Year.

(The figures after the subjects indicate the number of credits carried by the subject, and also the amount of instruction time per week to be devoted to it.)

Grade XII

I Compulsory Subjects—English 3 (5); Social Studies 3 (5).

II Electives:

(A) **Academic—**(Not more than five subjects to be elected)—Algebra 2(5); Trigonometry and Analytical Geometry (5); Chemistry 2 (5); Physics 2 (5); Biology 2 (5); Latin 3 (5); French 3 (5); German 3 (5).

(B) **Commercial—**Bookkeeping 3 (5); Office Training 2 (3); Secretarial Training (5); Business Machines (4).

(C) **Technical—**Not offered at Alberta College.

(D) **General—**Economics (4); Creative Writing (4); Vocations and Guidance (2); *Music 3 (4); **History of Literature (5).

*Not a school course—credits granted for private instruction.

**To be elected only by students who are completing Grade XII under former regulations.

"Enthusiasm needs only direction to turn it into Success; and the direction it needs is Training."

Students intending to enter the University of Alberta should, without delay, obtain from the University a copy of the Bulletin of General Information for the current year, which contains the matriculation requirements for all faculties, or inquire at the College office for further information.

The attention of prospective students is called to the fact that the Department of Education does not allow schools in which the teachers have not the required time available to teach the Grade X or XI subjects to recommend students for the maximum of 35 credits. During the years 1937-39 Alberta College was allowed to recommend students for the maximum number of credits.

We should like to correspond with or interview prospective matriculation students with a view to suggesting or advising the best means of proceeding with their studies.

IV.—ACADEMIC NIGHT CLASSES, GRADES I-XII

1. High School and Matriculation—Grades X-XII.
2. Intermediate Grades, VII-IX.
3. For backward and non-English speaking students.

Department of Commerce

THIS department was organized to train, under the most favorable conditions, those who desire to enter the world of business and who wish to make the most of the opportunities that await the qualified.

The trained accountant, with his modern, up-to-date methods, is an indispensable member of every important commercial concern.

Our Accountancy Course provides training for those preparing for any Accountancy examination and for those who do not intend to sit for an examination but wish to qualify for higher business appointments.

The Commercial Courses are continuous throughout the year.

The erection of a new College building has made it possible to enlarge and re-arrange the Commercial classrooms so as to give greater efficiency and increase the convenience and comfort of students.

Reports are sent out regularly at the end of October, December, February, April and June.

COURSES OF STUDY

Experience has proved that certain groups of subjects are naturally chosen to qualify a student for certain standard positions. For that reason we suggest one of the three fundamental courses.

Bookkeeping - Stenographic - Secretarial



• 1938 •



• STUDENTS
• Commercial •

ALBERTA CO



1939

AND STAFF
Academic

A COLLEGE



SUBJECTS TAUGHT

- | | |
|---------------------------|-----------------------------|
| 1. Bookkeeping. | 13. Correspondence. |
| 2. Junior Accounting. | 14. Office Routine. |
| 3. Higher Accounting. | 15. Filing. |
| 4. Auditing. | 16. Rapid Calculation. |
| 5. Commercial Law. | 17. Arithmetic. |
| 6. Shorthand Theory. | 18. Dictaphone. |
| 7. Shorthand Speed. | 19. Comptometer. |
| 8. Typewriting General. | 20. Burroughs Calculator. |
| 9. Typewriting Speed. | 21. Mimeograph, Stenciling. |
| 10. Spelling. | 22. Bookkeeping Machine. |
| 11. Business English. | 23. Penmanship. |
| 12. Secretarial Practice. | |

BOOKKEEPING COURSE

This popular course is taken by those who desire to prepare themselves for office work as bookkeepers and accountants. It is a thorough, practical course designed to meet the needs of the modern business world. The average time required is seven months. It is composed of the following subjects:

Bookkeeping—Practical exercises in connection with single ownerships, partnerships and corporations.

Penmanship—The art of writing easily, rapidly and legibly.

Arithmetic—A review of fundamental operations followed by a complete course in Commercial Arithmetic.

Spelling—The pronunciation of words, their spelling and meaning.

Rapid Calculation—Short methods, accuracy and speed in figuring.

Business English—A clear practical knowledge of the English language as applied to business practice.

Commercial Law—Study of law in its relation to everyday business transactions.

Typewriting—A touch method training for rhythm and accuracy.

Correspondence—Punctuation, form and effectiveness in writing business letters. Methods of filing.

STENOGRAPHIC COURSE

We teach Isaac Pitman Shorthand. We do not demand that students have a High School education to take this course as one with average ability should be able to obtain the necessary rate of speed in about seven months.

Shorthand—Thorough training in theory and in speed.

Gregg Shorthand may be taken if preferred.

Typewriting—Students are instructed to clean and adjust the machine and learn all parts of operator's mechanism. The course consists of twenty-eight budgets and fifteen supplements, covering thoroughly the setting-up of business

letters and different methods of tabulation, centering and manuscript work.

Stenciling—Students become familiar with the stencil cutting device and the making of numerous copies by use of the mimeograph.

Correspondence—Punctuation, form and effectiveness in the writing of business letters.

Office Routine—Includes the preparation of legal forms, filling in of invoices, statements and other printed forms. Students become familiar with commercial terms and meanings.

Filing—This covers the Shannon file, vertical filing and follow-up systems. To those who secure a percentage of 75, a certificate is given.

Dictaphone—Use and operation of Dictaphone and Ediphone.

Penmanship—The art of writing easily, rapidly and legibly.

Spelling—The pronunciation of words, their spelling and meaning.

SECRETARIAL COURSE

We recommend this course to students who have good academic standing. It paves the way to the higher and better-paid positions. Business men are ever on the lookout for the stenographer who is well-trained in all business matters. The average time taken to complete this course is ten months. It includes the following subjects:

Shorthand—Training in theory and speed.

Typewriting—A complete course for speed and accuracy.

Filing—This covers the Shannon file, vertical filing and follow-up systems. To those who secure a percentage of 75, a certificate is given.

Stenciling—Students become familiar with a stencil cutting device and the making of copies by use of the mimeograph.

Correspondence—Punctuation, form and effectiveness in the writing of business letters.

Bookkeeping—Thorough grounding which will enable the student to keep books and ordinary office records.

Rapid calculation—Short methods, accuracy and speed in figuring.

Penmanship—The art of writing easily, rapidly and legibly.

Commercial Law—The study of law in its relation to everyday business transactions.

Spelling—The pronunciation of words, their spelling and meaning.

Office Routine—Commercial terms and meanings.

Dictaphone—Use and operation of Dictaphone and Ediphone.

SPECIAL OFFICE TRAINING COURSE

The growing use of labor-saving devices has resulted in an increasing demand for competent operators.

Dictaphone.

Comptometer and Burroughs Adding Machine.

Bookkeeping and Listing Machine.

Filing.

Mimeograph.

These subjects may be combined with the regular commercial courses at no extra cost, or taken separately at the usual commercial rates.

2.—Night Classes for Backward Students

A course is given in English Literature, Reading, Spelling, Grammar, Composition, Arithmetic, and Penmanship. The instruction is largely individual and this course affords an excellent grounding for more advanced Academic or Commercial studies.

3.—Night Classes for Non-English-Speaking Students

These classes will be under the direction of teachers who are experienced in this work. The instruction will be largely individual and every effort will be made to give the student a working knowledge of the language.

4.—Bookkeeping

The College gives a thorough course in Bookkeeping, Spelling, Arithmetic, Penmanship, and Typewriting.

5.—Shorthand

The College offers Pitman and Gregg Theory and Speed Classes and also instruction in Typewriting, Spelling and Penmanship.

APPOINTMENTS DEPARTMENT

Alberta College maintains an Appointments Service in order to advance still further the interests of the students and graduates. This is a real active service whereby every qualified student of the College is afforded an opportunity of entering the services of firms that pay adequately for services rendered and afford scope for a successful career.

As a result of the increasing business development and the wide connection of the College with employers, the activities of the Appointments Service are directed chiefly, not to finding positions for graduates, but to finding graduates for positions. This is a very significant fact and one that is of vital importance to prospective students. No fees of any kind are charged for this service, which is available to every competent student of the College.

CORRESPONDENCE DEPARTMENT

IF A STUDENT is unable to come to the College the Correspondence Courses provide a means of bringing the College to him. Each Course is designed to make an educational and business success of every willing student of average education and ability.

The correspondence student receives the same effective individual training as the student attending for private tuition. Distance is no impediment to effective service.

Correspondence courses are offered in Bookkeeping, Shorthand and Penmanship.

For full information apply to the College.

Scholarships and Prizes

As an incentive to high scholarship the following scholarships and prizes have been awarded by members of the College Board, friends of Alberta College and members of the faculty. Other prizes and awards will be announced during the college year.

ACADEMIC DEPARTMENT

General Proficiency—Highest standing in any seven subjects of Grades X-XII.

Prizes will be awarded to the students obtaining highest standing in the following courses:

Mathematics—Highest in any two mathematical subjects of Grades X-XII.

Languages—Highest in French and Latin of Grades IX and X, also Grades XI and XII.

English—Highest in Grade XII.

History—Highest in Grade XI.

Science—Highest in any two Science subjects of any grade.

Alberta College will give a gold medal for general proficiency to any student successful in obtaining an average of eighty-five per cent in the Departmental Examinations on the regular subjects of any of the grades X-XII. A gold medal is also given to highest honors standing in Junior or Senior Matriculations based on Departmental Examinations.

A special prize has been donated by Rev. J. T. Stephens of All People's Mission to the non-Anglo-Saxon student who has made the most satisfactory progress in Academic or Commercial Courses.

A special prize will be given to the student making the finest contribution to Residential and College Life.

COMMERCIAL DEPARTMENT

General Proficiency—Three prizes, one each for highest standing for Bookkeeping, Secretarial and Stenographic courses.

Penmanship—A prize will be given to the student making the most marked improvement during the College term.

Typing—Highest speed attained by a student taking the regular course.

Special prizes will be given by the Commercial teachers for proficiency in various subjects.

Prizes and Diplomas

ACADEMIC PRIZES—

General Proficiency:

Grades X-XII	-	-	-	-	-	-	-	James A. Morrison
Grade IX	-	-	-	-	-	-	-	Joan Waters, Iris Gaylor, Heather Tanner, equal
Mathematics	-	-	-	-	-	-	-	James Morrison by reversion to Steve Spachinsky
Science	-	-	-	-	-	-	-	Vivian Craig
English—Highest in Grade XII	-	-	-	-	-	-	-	Helen Ford
Social Studies—XI	-	-	-	-	-	-	-	James Morrison by reversion to Bert Hall
Languages:								
Highest in Grades X-XI	-	-	-	-	-	-	-	Mildred Bamber
Highest in Grade XII	-	-	-	-	-	-	-	William Stainton

COMMERCIAL PRIZES—

General Proficiency:

Bookkeeping Course	-	-	-	-	-	-	-	Norman Johnson
Best Kept Set of Books	-	-	-	-	-	-	-	Beth Flint, Wm. Nykolaychuk, equal
Secretarial	-	-	-	-	-	-	-	Marie Carr
Stenographic	-	-	-	-	-	-	-	1st, Mildred Currie; 2nd, Jean MacLeod
Penmanship	-	-	-	-	-	-	-	Georgina Booth, Christine Miller
Best Progress During Course	-	-	-	-	-	-	-	Ruby Hoagg
Typewriting	-	-	-	-	-	-	-	Lee Shonkwiler
Special Prize donated by Mrs. D. Mail	-	-	-	-	-	-	-	Doreen Sutton

BEST NON-ANGLO-SAXON STUDENT:

(Prize donated by Rev. J. T. Stephens).

Academic—I	-	-	-	-	-	-	-	Peter Offenbacher
II	-	-	-	-	-	-	-	Josefina Montero
Commercial—I	-	-	-	-	-	-	-	Helen Puhach
II	-	-	-	-	-	-	-	Peter Stecyk

RELIGIOUS EDUCATION—

Boys	-	-	-	-	-	-	-	Alfred Arntson
Girls	-	-	-	-	-	-	-	Cosby L. Pottage

RESIDENCE CONTRIBUTION—

Boys	-	-	-	-	-	-	-	Ray Steed
Girls	-	-	-	-	-	-	-	Dorothy Roberts

COMMERCIAL DIPLOMAS—

Secretarial (Bookkeeping and Shorthand):

Arntson, A., Algot, L., Bates, M., Brown, P. M., Booth, G., Buchanan, H., Bole, M., Bodnar, J., Brown, P. D., Bamber, E., Bell, M., Barrett, M., Brooks, D. G., Bryks, K., Brown, K., Carr, M., Clarke, B., Campbell, I., Clarke, F., Doskoeh, J., Dunkin, E., Dubetz, E., Doan, J., Dean, P., Danard, L., Dodge, B., Davies, R., Ellis, R., Flint, B., Fedewich, K., Ganas, E., Hoagg, R., Hagglad, A., Hamilton, S., Hardwicke, D., Hamer, D., Hyndman, R., Huculak, H., Hayward, R., Hill, E., Hall, I., Irwin, L., Ion, L., Korolyk, R., Kelly, E., Koss, M., Klask, F., Le Bel, Y., Lilledahl, O., Morin, A., Merrick, D., Morhal, V., Moffatt, B. M., Maksymec, M., Murray, L., Mjolsness, M., Mountier, Y., Miller, C., Moore, T., McKay, J., McKee, H., McIntosh, A., McFetridge, B., Nykolaychuk, W., Oleksky, O., O'Brien, N., Olson, V., Ouellet, J., O'Neill, S., Okrainitz, W., Puhach, H., Pottage, C., Publicover, M., Phillips, R., Richardson, D., Rudko, M., Rix, R., Rice, P., Robertson, A., Robertson, M., Reichenbaugh, L., Roach, L., Sorenson, A., Stevens, G., Semaniuk, A., Strong, C., Smith, A., Sonley, G., Sutton, B. F., Scott, M., Stecyk, P., Shonkwiler, L., Scott, K., Sterrenberg, M., Shaw, M., Scott, P., Simkin, E., Thursfield, G., Voss, R., Whiteside, J., Weder, W., Weston, Mrs., Wester, V., Wilderman, B., Yaroslowski, H., Zarudene, E., Sullivan, D., Tuck, V.

Stenographic:

Acorn, E., Boyko, H., Byrne, R., Bilinski, S., Buchan, M., Currie, M., Dickie, J., Elliot, G., Ferguson, D., Flamme, K., Freeman, I., Groombridge, W., Geddes, D., Harding, V., Haslam, R., Hovde, A., Jelenik, E., Kyle, O., Le Masurier, B., MacLeod, J., Metcak, I., Nelson, L., Pechet, R., Pawluk, N., Pasnak, N., Rose, M. A., Rawluk, J., Sutton, D., Stranatka, O., Trueman, E., Taddy, F., Theroux, L., Thorson, M., Walker, I.

Bookkeeping:

Johnson, N., Kuzyk, N., Leskiw, A., Moore, E., Moore, T., Moret, L., Plastow, H., Webb, Wm., Wildman, R.

GRADE XII AND GRADUATING CLASS:

Algar, C., Adamson, A. E., Anderson, M., Ault, D., Baker, M. V., Baronsfeather, W., Barry T., Brooks, D. M., Campbell, M., Chomick, H., Clarke, W., Craig, V., Dickson, D., Dippie, J., Dowling, K. A., Dubetz, E., Duke, K., Flamme, K., Flint, F. E., Ford, H., Frederking, D., Frey, W. S., Graham, M. G., Graham, M. G., Grasby, M., Greff, M., Hall, H. H., Hamilton, S., Hansen, L., Harvies, C. H., Heath, G., Hill, M. E., Hyndman, R., Ion, L., Kraychy, N., Kuziw, A., Laight, C., Lees, D. M., Luklan, W., Lundy E. J., MacKenzie, A., McCall, F. A., McCully, J., McDonald, A., Marler, M. T., Millin, V. A., Morin, A., Morrison, J. A., Nay, A., Newman, A., Olson, G., Penchuk, A. P., Popil, M., Prokopiuk, M., Reichenbaugh, L., Richards, G. E., Rix, R., Ropchan, A., Slevinsky, A., Smith, A. W., Spachinsky, S., Stainton, W. J., Steed, R. H., Stetsko, W., Sutherland, M. R., Treadway, R., Uniat, H. M., Wanchuk, A., Watts, R. F., Wilson, J., Zaharachuk, T. K., Tuck, V.

SPECIAL PITMAN SPEED CERTIFICATES AND PINS

(Given by Sir Isaac Pitman and Sons, Toronto).

Certificates for 80 words a minute: E. Acorn, J. Acker, B. Acton, L. Algot, A. Arnston, E. Bamber, M. Bell, G. Boothe, M. P. Brown, H. Buchanan, M. Buchan, K. Bryks, F. Clarke, E. Coles, R. Davies, J. Dickie, B. Dodge, G. Doucette, B. Flint, M. Groombridge, W. Groombridge, E. Haggblad, I. Hall, D. Hardwicke, R. Haslam, C. Harvie, E. Hill, L. Hill, R. Hoagg, H. Huculak, R. Hyndman, L. Ion, E. Jelinek, N. Krywaniuk, O. Kyle, O. Liliedahl, J. MacLeod, I. Metcak, C. Miller, B. Moffat, V. Morhal, A. Morin, L. Murray, H. McKee, L. Nelson, W. Nykolaychuk, M. O'Brien, V. Olson, N. Pasnak, R. Phillips, H. Plastow, C. Pottage, E. Zarudenc, H. Puhach, L. Reichenbaugh, P. Rice, R. Rix, A. Robertson, M. Robertson, M. Rudko, K. Saville, P. Scott, M. Shaw, L. Shonkwiler, A. Smith, O. Stranatka, D. Sullivan, D. Sutton, F. Taddy, M. Thorson, G. Thursfield, B. Towerton, E. Trueman, V. Tuck, I. Walker, B. Weeder, M. Weston, J. Whiteside, B. Wilderman.

Bronze Pins for 100 words a minute were received by the following: L. Algot, E. Bamber, J. Bodnar, G. Boothe, M. P. Brown, K. Bryks, M. Buchan, R. Byrne, I. Campbell, F. Clarke, M. Currie, L. Danard, R. Davies, J. Dickie, J. Doan, B. Dodge, E. Dubetz, G. Doucette, E. Dunkin, R. Ellis, K. Fedewich, B. Flint, B. Game, E. Haggblad, D. Hamer, S. Hamilton, R. Haslam, E. Hill, R. Hoagg, A. Hovde, H. Huculak, R. Hyndman, L. Ion, L. Irwin, A. Jamison, E. Kelly, R. Korolyk, M. Koss, K. Kozak (Night), J. Macleod, M. Maksymec, I. Metcak, C. Miller, M. Moen, V. Morhal, A. Morin, Y. Mountier, L. Murray, H. McKee, B. McFetridge, L. Nelson, W. Nykolaychuk, N. O'Brien, O. Olekshy, V. Olson, S. O'Neill, R. Phillips, M. Publicover, H. Puhach, L. Reichenbaugh, R. Rix, L. Roach, A. Robertson, M. Robertson, M. Rose, M. Rudko, P. Scott, A. Semaniuk, M. Shaw, L. Shonkwiler, E. Simpkin, A. Smith, D. Smith (Night), P. Stecyk, O. H. Stranatka, D. Sutton, F. Taddy, G. Thursfield, E. Trueman, V. Tuck, W. Weder, V. Weston, J. Whiteside, B. Wilderman, L. Witwicki, H. Yaroslowski, E. Zarudenc.

Supplementary List—E. Acorn, B. Clarke, E. Ganas, W. Groombridge, I. Hall, E. Jelinek, O. Kyle, O. Liliedahl, B. Moffatt, R. Pecket, G. Sonley.

Silver Pins for 120 words a minute were received by the following: J. Bodnar, K. Bryks, M. Currie, E. Haggblad, R. Hyndman, J. Macleod, Y. Mountier, H. McKee, L. Nelson, L. Roach, M. Shaw, D. Smith (Night).

Gregg Test—Gold Pins—120 words a minute: M. Bole, M. Carr.

CERTIFICATES FOR PART 1 OF CANADIAN MODERN ACCOUNTING

J. Acker, L. Algot, A. Arnston, M. Baker, E. Bamber, *M. Barnhouse, G. Booth, K. Browne, M. P. Brown, K. Bryks, H. Buchanan, M. Carr, B. Clark, F. Clarke, C. Crawford, *E. Cronk, R. Davies, L. Danard, J. Doan, B. Dodge, K. Duke, E. Dunkin, B. Ellis, K. Fedewich, B. Flint, D. Geddes, E. Haggblad, H. Hall, I. Hall, D. Hamer, S. Hamilton, D. Hardwicke, M. Harrington, B. Hayward, E. Hill, R. Hoagg, A. Hoffman, J. Holowach, H. Holowaychuk, H. Huculak, B. Hunter, R. Hyndman, L. Ion, L. Irwin, N. Johnson, E. Kelly, F. Klacyk, R. Korolyk, H. Kulka, N. Kuzyk, Y. LeBel, A. Leskiw, O. Liliedahl, A. MacDonald, M. Maksymec, B. McFetridge, A. McIntosh, H. McKee, D. Merrick, M. Mjolsness, C. Miller, B. Moffatt, E. Moore, T. Moore, T. W. Moore, L. Moret, V. Morhal, A. Morin, L. Murray, A. Nay, W. Nykolaychuk, N. O'Brien, O. Olekshy, G. Olson, V. Olson, S. O'Neill, J. Oullet, R. Phillips, C. Pottage, M. Publicover, H. Puhach, *H. Raver, L. Reichenbaugh, D. Richardson, R. Rix, L. Roach, A. Robertson, M. Robertson, L. Romanchuk, M. Rudko, H. Sauchuk, M. Scott, P. Scott, S. Semaka, A. Semaniuk, M. Shaw, L. Shonkwiler, E. Simkin, *A. Slevinsky, A. Smith, E. Sohnle, G. Sonley, A. Sorenson, P. Stecyk, M. Sterrenberg, D. Sullivan, H. Uniat, G. Thursfield, V. Tuck, W. Webb, B. Weder, V. Wester, J. Whiteside, B. Wilderman, R. Wildman, H. Yaroslowski, E. Zarudenec, *A. Biltek, *E. Burden, *M. Holmes, *D. Ward, *D. Welwood.

*Night Students.

CORRESPONDENCE STUDENTS

E. S. Ames, Mrs. C. M. Ballentine, J. Farewell, C. A. Genge, H. Hedrick, M. Jenkins, G. Kjas, Mrs. B. A. McLean, P. McNabb, W. L. Ogilvie, M. Roth, D. Ross-Jones, A. Saruk, G. Siebrasse, M. I. Smith, J. W. Taylor.

CERTIFICATES FOR PART 2 OF CANADIAN MODERN ACCOUNTING

K. Bryks, R. Hyndman, N. Johnson, N. Kuzyk, A. Leskiw, E. Moore, T. W. Moore, N. O'Brien, H. Plastow, H. Puhach, P. Stecyk.

BOOKKEEPING AND LISTING MACHINE

D. Brown, K. Browne, J. Chestnut, B. Clutterham, A. Crockett, H. Gleason, S. Hamilton, D. Hardwicke, R. Hyndman, N. Kuzyk, Y. LeBel, N. O'Brien, D. Mackay, T. W. Moore, H. Puhach, M. Sterrenberg.

TYPEWRITING

These students have acquired rates of more than fifty words a minute in typewriting.

Allen, E., Bole, M., Carr, M. A., Cronk, E., Hamilton, S., Hoagg, R., LeBel, Y., Metcak, I., Mountier, Y., Ponich, P., Roach, L., Shonkwiler, L., Sutton, D.

PENMANSHIP AWARDS

E. Acorn, L. Algot, D. E. Bamber, M. Barritt, J. Bodnar, *G. Booth, D. Brooks, K. Browne, *M. P. Brown, K. Bryks, B. Buchan, H. G. Buchanan, I. Campbell, *M. Carr, L. Danard, A. Davies, J. Dickie, B. Dodge, E. Dunkin, R. Ellis, K. Fedewich, K. Flamme, B. Flint, E. Haggblad, I. Hall, R. Haslam, R. Hoagg, E. Hill, H. Huculak, L. Ion, L. Irwin, N. Johnson, R. Korolyk, M. Koss, O. Kyle, B. Le Masurier, O. Lilliedahl, J. Macleod, B. McFetridge, *C. Miller, M. Mjolsness, B. Moffat, E. Moore, K. Morrow, *L. Murrav, W. G. Nykolaychuk, O. Olekshy, S. O'Neill, M. Publicover, H. Puhach, L. Reichenbaugh, R. Rix, D. L. Roach, A. Robertson, M. Rose, M. Rudko, K. Saville, M. Scott, B. Seaman, A. Semaniuk, E. Simkin, A. Smith, *A. Sorenson, P. Stecyk, M. Sterrenberg, G. Stevens, O. Stranetka, D. Sullivan, D. J. Sutton, F. Taddy, M. Thorson, V. Tuck, I. Walker, V. Wester, J. Whiteside, N. Wynnchuk, *E. Zarudenec.

*Advanced Awards.

CERTIFICATES FOR PROFICIENCY IN FILING

E. Acorn, L. Algot, D. Anderson, A. G. Arntson, T. Bailey, E. Bamber, J. Bodnar, M. Bole, G. Booth, H. Boyko, D. Brooks, K. Brown, M. P. Brown, K. Bryks, M. Buchan, H. Buchanan, R. Byrne, I. Campbell, M. Carr, B. Clarke, F. Clarke, C. Crawford, M. Currie, L. Danard, R. Davies, J. Dickie, J. Doan, B. Dodge, G. Doucette, E. Dubetz, E. Duncan, G. Elliott, R. Ellis, K. Fedewich, D. Ferguson, K. Flamme, E. Flint, I. Freeman, E. Hagglad, I. Hall, D. Hamer, S. Hamilton, R. Haslam, V. Harding, D. Hardwicke, R. Hayward, R. Hoagg, H. Huculak, R. Hyndman, L. Ion, L. Irwin, E. Jelinek, N. E. Johnson, E. Kelly, N. Kuzyk, F. Klask, M. Koss, O. Kyle, Y. LeBel, B. LeMasurier, A. Leskiw, O. Lilledahl, J. MacLeod, M. Maksymec, D. Merrick, C. Miller, M. Mjolsness, E. Moore, T. Moore, Thomas Moore, V. Morhal, A. Morin, K. Morrow, L. Murray, B. McFetridge, H. McKee, A. McIntosh, L. Nelson, W. Nykolaychuk, N. O'Brien, O. Olekshy, V. Olson, S. O'Neill, H. R. Phillips, C. L. Pottage, M. Publicover, J. Rawluk, L. Reichenbaugh, D. Richardson, R. Rix, L. Roach, A. Robertson, M. Robertson, M. Rudko, M. Rose, K. Saville, P. Scott, B. Seaman, S. Semaka, A. Semaniuk, L. Shonkwiler, E. Simkin, A. Smith, I. Sohnle, G. Sonley, P. Stecyk, E. M. Sterrenberg, O. Stranatka, C. Strong, D. Sullivan, B. F. Sutton, D. Sutton, F. Tangen, L. Theroux, G. Thursfield, E. Trueman, V. L. H. Tuck, W. Webb, W. Weber, V. Wester, B. Wilderman, N. Wrynchuk, H. Yaroslowski, E. Zarudenc.

COMPTOMETER AND CALCULATOR COURSE

D. Anderson, M. Baker, M. Bell, *T. Bell, *M. Berthe, G. Booth, L. Bowman, M. Boyd, D. Brooks, M. P. Brown, P. Brown, *K. Bryant, K. Bryks, H. Buchanan, M. A. Carr, *D. Carroll, W. A. Chambers, W. Chinneck, F. Clarke, E. Coles, R. Conner, A. M. Crockett, *I. Cunliffe, M. Davidson, R. Davies, B. Dodge, G. Doucette, *H. Driscoll, *J. Driscoll, *M. Dunn, G. Elliott, R. Ellis, C. Ennismore, D. Ferguson, D. Fielding, E. Ganas, *L. Garrett, V. Harding, D. Hardwicke, *A. Hendra, *M. Hitchcock, R. Hoagg, H. Holowaychuk, B. Hunter, R. Hyndman, *M. Hyslop, L. Ion, A. Jamison, E. Jelinek, E. Kelly, *K. Kozak, N. Kuzyk, O. Kyle, *E. Losie, J. MacLeod, M. Manning, E. Mather, *K. Mattson, C. Miller, *R. Milner, E. Moore, T. Moore, Y. Mountier, L. Murray, D. McCartney, M. McEachen, D. McKay, H. McKee, L. Nelson, N. O'Brien, G. Olson, S. O'Neill, R. Phillips, H. Puhach, H. Ragan, J. Rawluk, D. Richardson, L. Roach, *E. Roberts, A. Robertson, M. Robertson, J. Ryder, *A. Schragge, *J. Schwinn, M. Scott, P. Scott, B. Seaman, M. Shaw, K. Sibun, E. Simkin, G. Sonley, M. Sterrenberg, *Daphne Surry, B. Sutton, D. Sutton, G. Syme, F. Taddy, L. Theroux, B. Towerton, E. Trueman, V. Tuck, *A. Twitney, *N. Watamaniuk, *D. Welwood, V. Wester, *E. Wetmore, *M. Wood.

*Night Students.

RELIGIOUS EDUCATION

Youth Leadership Curriculum

A. Arntson, E. Bamber, M. Bamber, E. Block, H. Buchanan, M. Campbell, W. Clarke, R. Davies, B. Flint, D. Frederking, I. Freeman, M. Grasby, S. Hamilton, E. Hill, O. Kyle, D. Lees, A. MacKenzie, A. McArthur, E. Moore, R. Phillips, C. Pottage, C. Roberto, D. Roberts, A. Robertson, M. Robertson, P. Scott, L. Shonkwiler, R. Steed, P. Stecyk, B. Sutton, G. Thursfield, V. Wester.

ALBERTA COLLEGE
Toronto Conservatory of Music

PIANO

Grade X—Pass, Maurine Driver.

Grade IX—Honors: Wilma Van Deelen. Pass: Ena Wallace, Sumiko Uyehara.

Grade VIII—Honors: Margaret Redmond. Pass: Dorothy K. R. Ault, David MacArthur (equal).

Grade VII—Pass: Martha Hardin, Cora R. Renton (equal).

Grade VI—Honors: Waldemar Schulze. Pass: Ethel M. York, Irene Oberska.

Grade V—Honors: Coleen P. Campbell. Pass: Doreen Gerlitz, Dora Mather.

Grade IV—Honors: John Macdonald. Pass: Dorothy Woollard Margaret Chisholm, Marian J. Thom.

Grade III—First Class Honors: Ila Dilworth. Pass: Mona J. Michie, Mary Galpin, Dawn Eckert, Doreen Willis (equal).

Grade II—First Class Honors: Jean Allbright. Honors: Stella Hanna, Glenn Allin, Madeline Croisetiere (equal).

Grade I—First Class Honors: Blake Stretton, John Allin, Vera Stronehouse.

ORGAN

Grade VIII—Honors: Ronald F. Watts.

VIOLIN

Grade X—Pass: Teddy Sharum.

Grade VIII—Honors: Sister Camille-Andre.

Grade VI—Pass: Gordon Zawich.

Grade IV—Pass: Jean Morris.

Grade III—Pass: Frank J. C. Eckersley.

FRETTED INSTRUMENTS

Spanish Guitar—Grade A—Ralph Pritchard and Arthur Wyrozub, Bawlf, Alberta.

Mandolin—Grade A—Miss Rosemary Trifilo, Edmonton.

Hawaiian Guitar—Grade A—Wanda Lurchin, Bruce Meredith, Patricia Devlin, Cary Laboucane, Florian Warshawski, Marie Schwarz, Lester Nelson, Grace Moffat, Bernice Fleming, Edmonton.

SINGING

Grade IX—First Class Honors: Kathleen P. Busby.

Grade VIII—Honors: Edith MacArthur.

THEORY

Grade V—

Harmony—Pass: Gwendolyn E. Seller.

Counterpart—Honors: Gwendolyn E. Seller, Cathryn F. Zender.

Counterpoint—Pass: Catherine Kinnaird.

History—First Class Honors: Nora B. Ashton.

History—Honors: Gwendolyn E. Seller, Cathryn F. Zender.

Form—Pass: Nora B. Ashton.

Grade IV—

Harmony—Honors: Catherine A. Kinnaird, Nora B. Ashton.

Harmony—Pass: Frances G. Warshawski, Agnes Elsie Lange.

Counterpoint—First Class Honors: Ruth Morgan.

Honors: Catherine A. Kinnaird, Nora B. Ashton, Jack Regan.

Pass: Agnes Elsie Lange, Cathryn F. Zender.

History—Pass: Cathryn F. Zender, Agnes Elsie Lange, Joyce Lees.

Grade III—

Harmony—First Class Honors: Norman Bruce Flavin, Ronald F. Watts.

Harmony—Honors: Mary F. Weir, Sarah Simovitch, Constance M. Sterns, Ena Wallace.

Harmony—Pass: Jack Regan, Teddy Sharum, Joyce Lees.

History—First Class Honors: Edna A. Schultz.

History—Honors: Ida E. Markstad, Mary F. Weir.

History—Pass: Rhoda Hutton, Muriel E. Hales.

Grade II—

First Class Honors: Marjorie Hall, Jean MacMillen, Irene Oberska, Margaret Redmond, Dorothy K. R. Ault, Muriel Hales and Cora R. Renton (equal), Irene Gorecki, Shirley R. MacKinnon.

Honors: Betty Graham.

Pass: Ida E. Markstad, Albert Rodnunsky, Florence Clark.

Grade I—

First Class Honors: John Macdonald, L. G. Kordyban, Colleen Patricia Campbell, Waldemar Schulze, Ethel M. York, Jeanette Floriko, Mary MacLean, Dawn Eckert, Irene Yule.

Royal Schools of Music, London, England

Grade II—Violin—

Distinction: Virginia Webb.

Honors: Evelyn McCartney, Harold Rodnunsky.

Pass: Paul Edwardson, Peter Gorovich, Harold Slutsky, Norman Sarhus, John Chalmers.

Grade III—Violin—

Honors: Gordon Michie, Peter Millward.

Grade IV—Violin—

Honors: Burnett Bartlett.

Grade V—Violin—

Honors: Harold Malmas, Millicent Empey.

Pass: Arne Johnson.

Grade VI—Violin—

Honors: Harold Skidonook.

Final—Violin—

Pass: John Cummings.

L.R.S.M. Performers—

Dina Heckleman.

Grade IV—Rudiments—

Harold Malmas, Wilfred Gallimore.

Trinity College, London, England

Grade IV—Piano—

Pass with Merit: Arthur MacArthur.

Pass: Phyllis Kaspar.

Grade VI—Theory—

Mary Gish.

Grade III—Theory—

Daphne MacArthur.

1938

25 YEARS
CONTINUOUS SERVICE

1913



D. W. HYNDMAN
COMMERCIAL DEPT.



W. G. HEATH
REGISTRAR



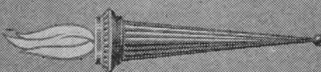
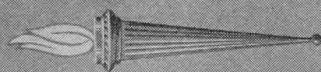
W. J. HENDRA, A.L.M.
MUSIC DEPARTMENT



MRS. J. BETTS
MATRON



REV. F. S. MCCALL, B.A., D.D.
PRINCIPAL



ALBERTA
COLLEGE

MCGRAW-HILL STUDIOS LTD.

Conservatory of Music

RREALIZING the ever-increasing importance of this branch of the College work, Alberta College aims to advance the art of Music by providing in each department specialists of unquestioned ability and reputation, who will not only maintain the high musical traditions of the College in the past, but also promote knowledge and appreciation of the art in the community.

The following courses indicate the comprehensive character of the Institution's activities:

- 1.—Pianoforte.
- 2.—The Voice.
- 3.—The Organ.
- 4.—The Violin.
- 5.—Theory, including Harmony, Counterpoint, Composition, Form and Musical Theory.
- 6.—Fretted Instruments (Banjo, Mandolin and Guitar).
- 7.—Orchestral Instruments.
- 8.—Expression, Physical Culture and Dramatic Art.

The Conservatory of Music was established in 1903, and occupies a pre-eminent position in Western Canada where it has always maintained the highest musical standards. The advantages of a musical training in Alberta College are many: in the first place, students come into contact with others who are striving to improve themselves and the spirit of helpful rivalry spurs them to do helpful work. The stimulating atmosphere of a large school is in itself a distinct advantage to the student. Opportunities are given from time to time to take part in the College recitals, where ensemble playing and choral singing are featured. The Literary Society and other social activities of the College provide favorable occasions for individual expression on the part of music students. College orchestras of stringed and orchestral instruments help the student to advance where it would be impossible under private teachers. The situation of the College in the heart of the city affords ample opportunities for the students to attend the large churches and hear conveniently the best artists who come to the city.

During the past term, College students and teachers have given programmes over local radio stations. From reports received these have been greatly appreciated.

"Fortune never helps the man whose courage fails."—SOPHOCLES (B.C. 480).

The Conservatory of Music is under the direction of Mr. Herbert Wild, A.R.C.O. Mr. Wild is an Associate of the Royal College of Organists, and the London (England) College of Music. Previous to coming to Alberta College Mr. Wild was Director of the Associated Studios of this city. The acquisition of his services has added much to the success of the department.

EQUIPMENT

Students arranging for pianoforte practice have the exclusive use of studio or practice room for the time engaged.

The College provides a residence where students may pursue their musical studies and associate with teachers who reside in the College building. Everything is done to make the student feel at home and only such rules are enforced as are absolutely necessary for the common and individual good.

PIANOFORTE

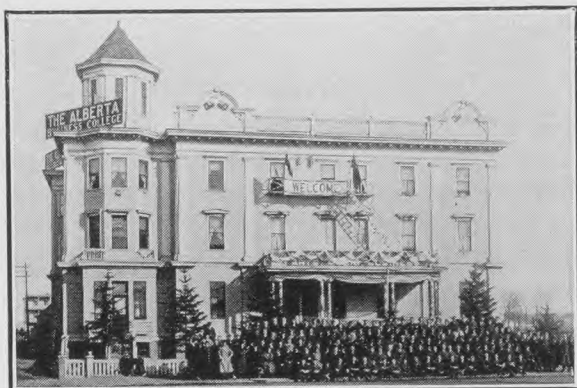
The Pianoforte being the instrument selected by the majority of students, it is our special endeavor to make the instruction in this department as attractive and complete as possible. Students may pursue a course of independent study or prepare for some particular examination. Students taking commercial or academic courses are advised to obtain credits on their courses. Students are received at any age or stage of proficiency.

VOCAL DEPARTMENT

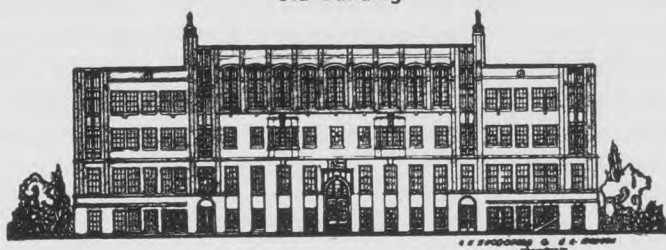
In this department the most careful attention will be given to the following essentials: The relation of mind to the whole subject of Singing; striking the correct balance between the mental and physical elements; Position of the Body; Breathing and Breath Control; Correct Resonance; Tone Placing and Emission of the Voice; Relation between Speech and Song; Articulation; Pronunciation; Style; Platform Deportment.

The object will be to give the student a satisfactory and well-developed vocal technique, without which free artistic expression in the rendering of songs and arias is impossible.

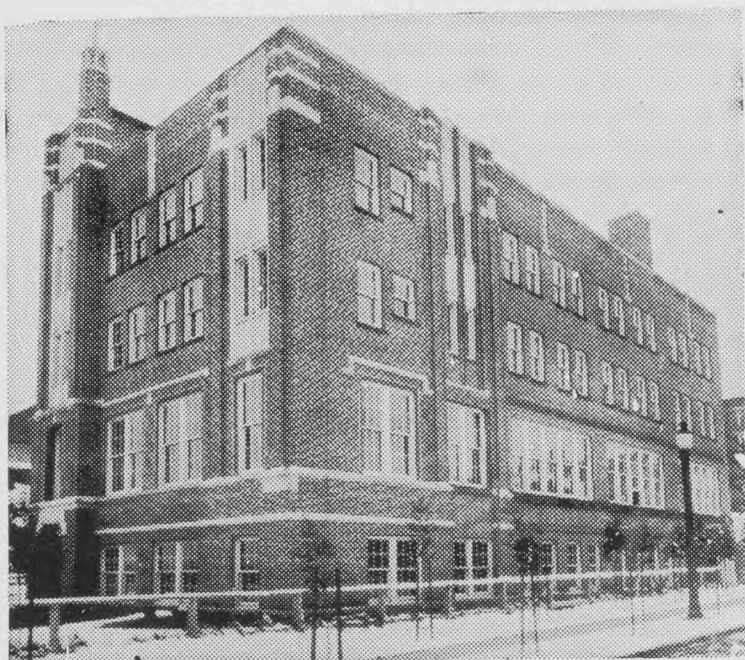
"Sweet Music! Sacred tongue of God."—LELAND.



Old Building



Proposed New Building, First Wing Completed



First Wing of New Building

ORGAN

In order to meet the demand for competent church-organists and to provide instruction for those anxious to fit themselves for positions, the College has arranged for the use of the organ of McDougall United Church. The instruction in this department is given by the musical Director, one of the leading organists of Western Canada.

THEORY

Complete courses are given in Harmony, Counterpoint, Orchestration, Form in Composition, Canon, Fugue and the History of Music. Too much importance cannot be placed on a knowledge of theory to those studying music even if they do not intend to pursue their studies to graduation. In addition to individual instruction the course includes special lectures and classes.

VIOLIN

The art of violin playing has made such rapid strides in this country of late years that it has become a prominent feature in all musical institutions. This branch has in recent years been developed into one of the most successful of any of the institution's departments. The requirements for both solo and orchestral playing are carefully borne in mind, and attention is given to ensemble playing.

VIOLA

This strangely-neglected instrument is at last taking its rightful place as a solo instrument. Its rich and appealing tone gives pleasure to the most sensitive ear, while its varying qualities of tone, from the sombre and sad to the bright and gay, attract the greatest of our present day composers, who see in the instrument new fields and modes of expression. These facts have always been known to string players and the viola has always held an honored position in quartette and symphony.

Mr. W. J. Hendra, A.L.I.M., head of this department, has over thirty years' experience in viola playing, as principal viola in symphony orchestras of England and Wales, also in quartette work and solo playing, and he holds the Welsh National prize of 1904 for viola solo.

"Music is the universal language of mankind."—LONGFELLOW.

FRETTED INSTRUMENTS

This department is becoming increasingly popular and during the past year nearly one hundred students took courses on the Mandolin, Guitar, Banjo and Hawaiian instruments. Six different orchestras, comprising in all one hundred members, have been organized and have given programmes from time to time, at recitals, church and social affairs. On different occasions programmes were broadcast from local stations. Examinations are conducted by the Instructress, Miss A. Hale, in this department for the American Guild of Banjo, Mandolin and Guitar, Washington, D.C., and also in connection with the Clifford Essex College, London, England. Approximately two hundred and fifty diplomas of proficiency have been granted to students of the first and second grades. Miss Hale is the Provincial Examiner for the above-named institutions.

ORCHESTRAL INSTRUMENTS

In making provision for the teaching of Orchestral Instruments, the College has been careful to select musicians of the highest possible standard. An opportunity is presented to the student who wishes to become a proficient orchestral player. Too often the young ambition is ruined by tactless and unsympathetic study based on wrong principles, and it will be the particular care of the instructors to avoid such errors. Each year a College Orchestra is organized under a competent instructor.

RECITALS

Regular recitals in music are held by the students, and all are encouraged and expected to take part as soon as they are properly grounded in the primary requirements of touch, phrasing and conception. These, and frequent public concerts given by the College, afford opportunities for the pupils to appear in public, to overcome the natural nervousness common to so many and to stimulate study and greater diligence.

EXAMINATIONS

Examinations are held at the College in all departments of Music and are conducted by experienced musicians. Students are prepared for the following examinations: The Toronto Conservatory of Music (University of Toronto); The Associated Board of the Royal Academy of Music and the Royal College of Music, London, England; McGill University, and Trinity College, London.

Students who complete the Senior Examinations are

"Song forbids victorious deeds to die."—SCHILLER.

given the College Diploma in Music, A.A.C.M. (Associate Alberta College of Music). In the course prescribed for teachers' certificates credits are allowed students in Grades IX, X and XI.

The Department of Education will recognize for credit the certificates of the principal Boards conducting examinations in music in the Province. The College will furnish upon application the recognition granted the various standard practical and theoretical examinations in Music.



Expression and Dramatic Art

THE purpose of the course in Expression and Dramatic Art is to secure a thorough mastery of mind, voice and body, essential to all speaking professions. It develops primarily personal development and culture, awakens in the student creative power and gives direction and training which will enable the student to attain those qualities of mind and heart which come from the harmonious development of the student's powers.

Two full years are required to complete the course for graduation. The College requires of all students wishing to graduate Matriculation English or its equivalent.

The regular course of study comprises the following programme:

Voice Training, Literary Interpretation, Public Speaking, Physical Culture, Poetic Interpretation, Platform Deportment and Dramatic Art, Recitals and Platform Recitation for Criticism and Oral English.

In the senior year students have practical work in conducting the class and teaching the lesson, under direction and criticism of the director.

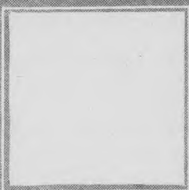
Public recitals are given from time to time, which afford the pupils an opportunity to test their power and progress.

Pupils who do not wish to follow the complete course may register for private or class lessons for any term or part of a term.

"Talent and worth are the only eternal grounds for distinction."



"HE SHOOTS! HE SCORES!"



"DOUBLES"

ALBERTA COLLEGE ACTIVITIES



"A.C. FLYING ACES"



"GAME AND SET"



"IN TRAINING"



"DRAMATICS"



"PICNICS"



"THE PIE AND THE TART" MED

TO FORMER STUDENTS AND FRIENDS OF
ALBERTA COLLEGE
CONTINUATION OF ANNIVERSARY CAMPAIGN

To you on this Thirty-fifth Anniversary occasion Alberta College extends greetings and best wishes. You form a body of over thirty-five thousand former students who are giving leadership and are making a worth-while contribution in agricultural, business and professional life.

The College will appreciate your practical interest in the work carried on and in the completion of the new College building of which the first unit has been erected.

As an evidence of your interest in the old College fill in the following pledge and mail to Alberta College:

.....193.....

I promise to pay to the Thirty-fifth Anniversary Building Fund of Alberta College, Edmonton, Alberta,

\$.....payable as follows:

\$.....1938. \$.....1939. \$.....1940.

Name.....

.....

If each of the former students helped a little the cost of the new building would be over-subscribed in a very short time.

Will former students be kind enough to circulate this pledge among interested friends.

"Consider well, then decide positively."

